



Wirral Council Procedures and Guidance for Social Care's role within the Education Health Care Process

April 2018

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Wirral Guidance on the EHC Pathway

1. REQUESTING AN EHC ASSESSMENT.

The following people have a right to ask the Local Authority to conduct an education, health and care assessment for a child or young person aged between 0 -25:

- The child or young person's parents or carer
- A young person over the age of 16 but under the age of 25.
- A person acting on behalf of a school or post-16 institution (ideally with the knowledge and agreement of the parent carer or young person).
 - In addition a range of people including foster carers, health and social care professionals, early year's practitioners, youth offending teams, those responsible for education in school, college, custody, or a family friend can bring an individual case to the attention of the Local Authority. This should be done with the knowledge and, where possible, the agreement of the child's parent/carer or the young person.

Application for an assessment must be in writing and addressed to the:

SEN Team
Hamilton Building
Birkenhead
CH41 4FD

A written request for assessment can be emailed to the following email address: senteam@wirral.gcsx.gov.uk

(Please note that parental/young person's signatures must be included with all requests)

On receipt of a request an EHCP Co-ordinator will be allocated to the case, co-ordinators work with a cluster of schools in a geographical area. For information on which co-ordinators works in which area please see Specialist Team Information.

2. DECISION ON WHETHER TO CONDUCT AN EHC ASSESSMENT.

Requests for assessment may be considered by a multi-agency panel. This group meets weekly alternating between Primary and Secondary cases. The group discusses each case against the eligibility criteria set within the context of Wirral's Local Offer. The Local Authority is then able to make a fully informed decision whether to start an Education Health and Care (EHC) assessment. SEND panel members will be briefed on a regular basis to ensure consistency.

The role of the Education Health and Care Plan (EHCP) Co-ordinators is to ensure all relevant evidence regarding the children and young person's needs is available to enable the SEND panel to decide whether or not to carry out an EHC Assessment.

Parents, carers and young people will be informed of the decision in writing within the six week statutory time scale from the date original request was received. If the Local Authority decides not to conduct an assessment the reasons for this will be detailed in writing along with information regarding the appeal process. Parents and school will be offered an opportunity to discuss the decision with their EHCP Co-ordinator to consider how a child or young person's needs can be met through Additional Support Plan which is a School Document, and through the schools graduated response to the additional needs of children in their school, which is part of and the Wirral Local Offer.

If a child is given an EHCP this will identify the additional support and provision required by the child/young person to progress towards achieving their aspirations and outcomes on Wirral. Provision may be offered through Top-up Funding from the Local Authority High Needs Funding Block in the form of an:

- Educational Health Care Plan
- Individual Pupil Funding Agreements (IPFA) for all four areas of the code: Sensory and physical, communication and interaction, cognition and learning and social, emotional and mental health.

This provides additional funding to schools and settings where it is clear that the setting has deployed the delegated resources but require additional funding to meet the child or young person's identified SEN or disability-within a mainstream setting.

3. CO-ORDINATED EHC ASSESSMENT

Where a decision is made to conduct an assessment the allocated EHCP Co-ordinator will be the first point of contact during the assessment. They will offer the family an opportunity to meet, should they wish to do so, during the assessment process. EHCP co-coordinators work with a cluster of schools in a geographical area. For information on which co-ordinator works in which area please see Specialist Team Information.

The assessment process will;

- Focus on the child and young person additional needs as an individual.
- Enable children and young people and their parents/carers to express their wishes, views and feelings.
- Organise relevant assessments, without placing further demands on families as far as is possible.
- Where existing advice is available, ensure an agreement is reached as to whether this advice and information is current and relevant and can be used to avoid further appointments and repeating the same information.
- Endeavour to ensure that any new advice requested from relevant professionals and agencies is provided within reasonable time scales and in a format that is easy to understand.
- The Local Authority will also provide parents or young people with an opportunity to meet with their assigned officer to discuss the assessment process and the possible “solutions” for their child without the need for an EHC assessment.
- The Local Authority will also offer parents or young people an opportunity to meet with their EHCP Co-ordinator, to discuss the assessment process and identify potential provision.
- If the decision is not to proceed with an EHCP the reasons will be given in writing, with details of how to appeal the decision.

4. AGREEING AN EHC PLAN

Following completion of the EHC Assessment the co-ordinator discusses the advice provided with the SEND panel. If the criteria for an EHCP are met the SEND panel will discuss the type of provision needed and make recommendations.

On completion the draft EHCP will be shared with the family and young person with an offer of a face to face meeting. Not all parents wish to take this offer up but if it is requested it is organised and facilitated by the co-ordinator who will take into account, wherever possible, any preference for a venue and timings. There will always be a face to face meeting if the parents wish to explore the option of a Personal Budget. Families will be consulted on which professionals they wish to attend the meeting.

At the draft stage the co-ordinator will be aware of the outcomes that are important for the child/young person, what is important to them and what is important for them. The outcomes will set out what needs to be achieved by the end of a phase or stage of education to enable the child or young person to progress successfully. Steps towards how schools or other settings can achieve outcomes may be specified in the Plan.

Families have 15 days from the issue of the draft plan to respond with their comments and express their preference regarding the provision recommended.

Once the draft is agreed a Final Plan is issued naming the provision in section I.

5. INVOLVING CHILDREN AND YOUNG PEOPLE.

Children and young people can contribute their views through their person centred plan and wherever possible are encouraged to contribute to the process.

6. SUPPORT AND ADVICE

The main contact for impartial advice and support is Wirral SEND Partnership who can offer a range of advice on all aspects of the EHC process and children, young people and parent/carers rights. The Service can also highlight independent parental support groups and services.

WIRRAL REVISED EHCP PATHWAY

Consideration of Multi-Agency meeting for school to review additional support plan and to consider whether to request LA to carry out an assessment.

Statutory timescales for Assessment

EHC Needs

Request for assessment/child or young person brought to local Authority's (LA's) attention

Yes

No

LA decides whether to conduct EHC needs assessment

LA notifies parent/young person of decision **within a maximum of 6 weeks from request for assessment**

LA notifies parents/young person of decision and right to appeal **within a maximum of 6 weeks from request for assessment**

LA gathers information/advices for EHC assessment

Yes

No

LA decides whether an EHC plan is needed

LA drafts plan and sends it to parents/young person

LA notifies parents/ young person of decision and right to appeal **within a maximum of 16 weeks from request for assessment**

On-going LA information gathering – where an LA request co-operation of a body in securing information and advice, the body must comply **within 6 weeks**

Parents/young person has **15 calendar days** to comment/express a preference for an educational institution and should also seek agreement of a personal budget

LA must consult governing body, principal or proprietor of the educational institution before naming them in the EHC plan. The institution should respond within **15 Calendar days**

Following consultation with the parent/young person, the draft plan is amended where needed and issued. (LA notifies parent/young person of rights appeal).

Annual Review dates to be set

At every stage, child and their parent and/or young person is involved fully, their views and wishes taken into account

Maximum time for whole process to be completed is 20 weeks

Wirral Guidance on the EHC Social Care Pathway

1 – Requesting an EHC assessment

For all new requests that have come in to the SEND team an E-mail will to be sent to cadtsocialcare@wirral.gcsx.gov.uk by SEND team Clerical officer on a Monday pm to determine whether the child is known to social care/Early help and to determine a very brief summary of any information that would help in making a decision at panel as to whether to initiate an EHC assessment.

There will also be a Social Care Representative who will be a member of the **SEND panel** that will also be able to access records to determine this information at panel.

Information request to be sent to Social care to determine level of involvement:

Name of Child	D.O.B of child	Open to social care or Early help and worker details	Brief summary of any information that would help in making a decision at panel as to whether to initiate an EHC assessment.

2. Decision on whether to conduct an EHC Assessment

Requests for assessment will be considered by a multi-agency panel (SEND Panel). This group meets weekly alternating between Primary and Secondary cases. The group discusses each case against the eligibility criteria set within the context of Wirral's Local Offer. The Local Authority is then able to make a fully informed decision whether to start an Education Health and Care (EHC) assessment. SEND panel members will be briefed on a regular basis to ensure consistency.

There will be a representative from social care on the SEND panel who will be agile working and able to offer expert advice on social care needs.

Parents, carers and young people will be informed of the decision in writing within the six week statutory time scale from the date original request was received. If the Local Authority decides not to conduct an assessment the reasons for this will be detailed in writing along with information regarding the appeal process. A refusal letter will be sent to social worker/early help professional for their records.

3 – Decision made at panel for EHC Assessment to be initiated

If the SEND panel members agree that an EHC assessment should be initiated then a Social care advice pack (Parts A-C) will be sent to integrated front door cadtsocialcare@wirral.gcsx.gov.uk by EHC co-ordinator/SEND clerical staff.

Integrated front door will then determine the threshold level and pass to relevant agency/professional (See Appendix A - flowchart EHC request).

Level 4 Social Care

The allocated Social worker will complete the advice form.

The completed advice form must be authorised by a Team manager and returned to SEND team at senteam@wirral.gcsx.gov.uk within 10 working days.

Level 3 Early Help Team

The Early Help professional will complete the social care advice form.

The Parent/Carer will need to be contacted to confirm the details and to gain their consent to share the information.

The completed advice form must be authorised by a Team manager and returned to SEND team at senteam@wirral.gcsx.gov.uk within 10 working days.

Not open to services

Integrated front door professional to contact parent/carers to determine level of need and complete social care advice form.

Integrated front door professional will identify with parent/carers whether a CAF/Single assessment is required and complete request.

The completed advice form must be authorised by a Team manager and returned to SEND team at senteam@wirral.gcsx.gov.uk within 10 working days.

Escalation process

An escalation process is in place for when social care advice forms are not completed within the specified timescales. An alert will be sent to the team manager/Service manager if the form is not completed within 10 working days. Monthly performance will be monitored through team meetings/performance meetings with the Deputy Director of children services

4. Agreeing an EHC Plan

Following completion of the EHC Assessment the co-ordinator discusses the advice provided with the SEND panel. If the criteria for an EHCP are met the SEND panel will discuss the type of provision needed and make recommendations.

On completion the draft EHCP will be shared with the family and young person with an offer of a face to face meeting. Not all parents wish to take this offer up but if it is requested it is organised and facilitated by the co-ordinator who will take into account, wherever possible, any preference for a venue and timings. There will always be a face to face meeting if the parents wish to explore the option of a Personal Budget. Families will be consulted on which professionals they wish to attend the meeting and **may request a social care representative be present at the meeting.**

At the draft stage the co-ordinator will be aware of the outcomes that are important for the child/young person, what is important to them and what is important for them. The outcomes will set out what needs to be achieved by the end of a phase or stage of education to enable the child or young person to progress successfully. Steps towards how schools or other settings can achieve outcomes may be specified in the Plan.

Families have 15 days from the issue of the draft plan to respond with their comments and express their preference regarding the provision recommended.

Once the draft is agreed a Final Plan is issued. Social care provision that has been deemed necessary is contained within sections H of the plan.

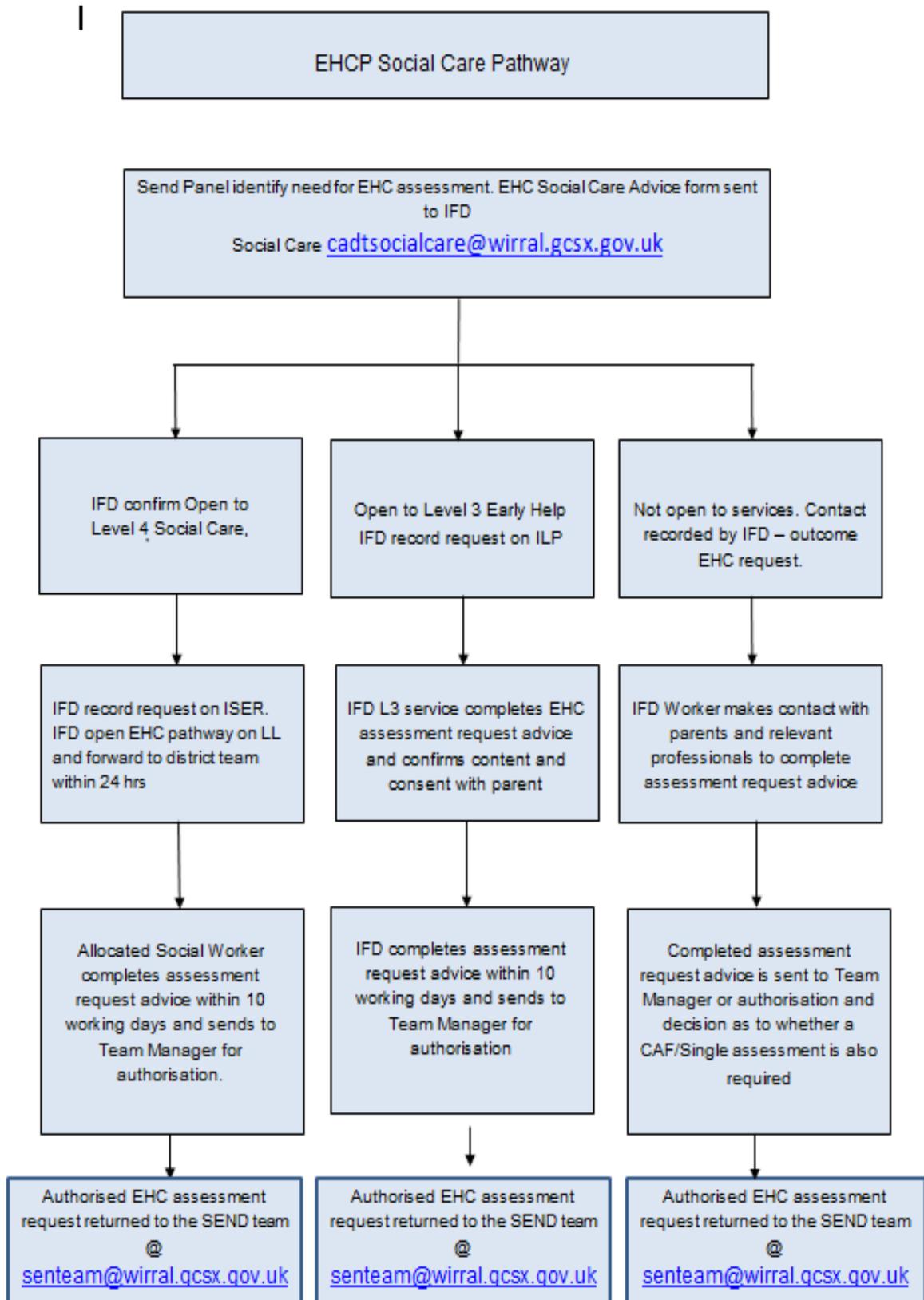
5. Involving Children and Young people

Children and young people can contribute their views through their person centred plan and wherever possible are encouraged to contribute to the process. Social Care/Early Help assessments should always identify the child's view; this should be incorporated into the social care advice form.

6. Support and Advice

The main contact for impartial advice and support is Wirral SEND Partnership who can offer a range of advice on all aspects of the EHC process and children, young people and parent/carers rights. The Service can also highlight independent parental support groups and services.

Appendix A - EHC Social Care Pathway



CHILDREN & FAMILIES ACT 2014 SOCIAL CARE ADVICE TOWARDS THE ASSESSMENT OF A CHILD'S EDUCATION, HEALTH AND CARE NEEDS

Request for advice and information relating to Social Care

This form should be completed by the EHC Co-ordinator and sent along with the request for advice. It should be based on:

- Evidence and information provided as part of the EHC needs assessment request and decision to assess process;
- Additional information gathered through conversations with the child or young person and their family and friends, early year's providers, schools, colleges, post-16 providers, universal providers and anyone else the family suggests.

Child and family information summary

Child's name	
Date of birth	
Parent/Carer name	
Parent/Carer contact number	
Date of decision to proceed with EHC needs assessment	

Aspirations and outcomes

(This section should include all aspirations and outcomes from Section A, whether or not they are perceived to relate to social care)

Aspirations	Draft Outcomes (If already Identified)

What is important to the child or young person?	
What do they do outside of school? E.g. see friends, attend groups, clubs or activities. What are their hobbies or interests? Where do they go to do these things?	
Do they face any challenges or barriers accessing these activities?	
What is going well for the child and their family?	
What support do they receive from family, friends, community members and other professionals?	
What do the child and family find difficult, challenging or stressful? What is not working well?	

Does the family know how to access Local Offer and Family Information Services?	
Any other information that is relevant	

Contact Details

Completed by: Name: Job title: Contact details:	
Date request sent:	
Date advice is due: (Within 6 weeks)	

**CHILDREN & FAMILIES ACT 2014
SOCIAL CARE ADVICE TOWARDS THE ASSESSMENT OF A CHILD'S
EDUCATION, HEALTH AND CARE NEEDS**

Social Care Advice for Statutory EHC Assessment

The Children's Department is undertaking an Education, Health and Care assessment under the terms of the Children & Families Act 2014 of the pupil named below. This advice must be given in a timely manner and within a maximum of 6 weeks from the date of the request

Child/Young person's details:

Child/Young Person's name:	
Date of Birth:	
Address:	
Name of setting/school:	
Details of parent/person who has Parental Responsibility:	
Relationship to child/young person:	
Parent/Carer contact details:	
Name: Relationship to child: Address: Contact Number:	

Determination of current involvement from social care

Is this child currently open to Social Care?	YES/NO	If yes please complete section 1-6 of this form
Is this child currently known to Early Help Services?	YES/NO	If Yes please complete section 1-6 of this form

Has this child previously been open to Social Care/Early Help?	YES/NO	If Yes please complete section 7 of this form
If this child has never had any social care/Early help involvement		Please complete section 8 of this form

If an EHCP is issued, this advice may be included in the plan.

Assessment of Family and Current Plan

Has there been an assessment of the family? Please give details of any current assessment:

Assessment	Please Tick	Date Completed
Early Help		
Child and Family (social care)		
Care Act		
Other, please specify:		

Does the Child/Young person have a current plan?

Current Plan	Please Tick	Date completed
Early Help (EHAT)		
CIN		
CP		
CLA (s17, s20 or 31)		
Other, please specify:		

Children Looked After who are placed out of Borough

If this child is a CLA can you please attach the CLA Health Assessment as an appendix (See page 7)

Lead Professional

If this child is currently open to TAF can you please provide details of lead professional below

Name	
Job Title	
Contact Number:	
E-mail Address	

Advice Giver Details:

Name:	
Job Title:	
Contact Number:	
E-mail Address:	
Date of Advice:	
Managers Signature:	

Section 1: Background Information/Brief History of involvement

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Section 2: The Views, interests and aspirations of the child, their parent/carer or the young person relating to social care needs

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Section 3: Social Care needs/difficulties

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Section 4: Outcomes Sought for the child or young person relating to social care needs/difficulties

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Section 5: Social Care provision required by the child/young person under S2 of CSDPA

** H1: Any social care provision which must be made for a child or young person under 18 resulting from Section 2 of the Chronically Sick and Disabled Persons Act 1970.*

Goal/Outcome?	Section H1* Please provide detail of provision under the CSDPA s2 related to outcomes as defined above	By Whom, By when? Please specify who is responsible for arranging the provision, how often it takes place, where it takes place, how long for?

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Section 6: Any other social care/Early help provision

** H2: Any other social care provision reasonably required by the learning difficulties and disabilities which result in the child or young person having SEN. This will include any adult social care provision being provided to meet a young person's eligible needs (through a statutory care and support plan) under the Care Act 2014.*

Goal/Outcome?	Section H2* Please provide detail of other social care provision related to outcomes as defined above	By Whom, By when? Please specify who is responsible for arranging the provision, how often it takes place, where it takes place, how long for?

I agree that the outcomes and provision can be included in Section H of the plan:

Authorisation of the provision by:	
Date:	

Personal budget

Is the child or young person receiving a personal budget?	YES/NO
Please give details including: Arrangements for paying and managing budget, Total cost, Start date, review date, outcomes to be achieved	

This section must provide detailed information about any personal budget or direct payment that is or will be provided by your service to meet the special educational needs and outcomes, and/or social care needs and outcomes that you have detailed above. If none, state 'not applicable'.

Section 7: Previously open to social care

Section 8: Child/young person not known to services

Have any appendices been attached? (Ex, CLA Health Assessment):

Appendix	Details:

Advice completed by:

Name:	
Date returned to EHC co-ordinator:	

Consent

Has this report been explained to the family and they have consented to the sharing of information?	YES/NO
Name of person who provided consent:	

Paper copies can be returned to:

Children and Young People's Department
SEND Team
Hamilton Building
Conway Street
Birkenhead
Wirral CH41 4FD

Or email to senteam@wirral.gcsx.gov.uk please put child's name, DOB and coordinators name in subject box

**CHILDREN & FAMILIES ACT 2014
SOCIAL CARE ADVICE TOWARDS THE ASSESSMENT OF A CHILD'S
EDUCATION, HEALTH AND CARE NEEDS**

**Statutory Education, Health and Care Assessment Guidance for
Social Care/Early Help professionals for completing social care
advice for an Education, Health and Care (EHC) needs assessment
April 2018**

Introduction

This document provides Wirral council guidance to Social Care/Early Help professionals for completing Social Care/Early Help advice for a statutory EHC assessment under the children's and families Act 2014.

Completing the advice form

It is essential that the social worker responds to the request in a timely manner and within a **maximum of 10 working days** from the date of the request.

Paper copies can be returned to:

Children and Young People's Department
SEND Team
Hamilton Building
Conway Street
Birkenhead
Wirral CH41 4FD

Or email to senteam@wirral.gcsx.gov.uk please put child's name, DOB and coordinators name in subject box.

The social worker should contact the SEND team on the numbers below if they require any further guidance.

0151-666-4377

Guidance on sharing this report:

It will rarely be appropriate to share an entire social care assessment or care plan as they contain sensitive family information and history (as well as information about parents, siblings) not relevant to be shared for the purposes of the EHC planning. Report writer must use professional discretion about the relevance and usefulness of information shared.

Safeguarding concerns and early help needs have an impact on a child/young person's education, therefore reference to these needs/concerns must be referenced in the EHC Plan and include, as appropriate, an overview of the issues (specific details do not need to be included).

Social care/Early Help **MUST** discuss with young person and/or parent/carer what information they are happy to have shared with other agencies and a record should be made of what information can be shared and with whom. When child/young person is in need of protection, consent to share information remains desirable but is not essential.

Any information shared will be attached to the minutes of EHC meeting and EHC Plan and will be distributed to those who attended meeting, unless otherwise requested.

Child/Young person details

When completing the advice form it is important that all of the child/young person's details are checked and any information that differs is highlighted in the return.

Where possible please indicate who has parental responsibility.

Determination of current involvement from Social Care

Child currently open to social care

Please complete section 1-6

- Advice form to be completed by allocated social worker

Child currently open to Early Help team

Please complete section 1-6

- Advice form to be completed by allocated Early Help professional

Child previously known to social care/Early Help Please complete section 7

- Any historical information held in relation to the child and their family requires careful consideration on the relevance to the child's current education, health or care needs. In making a decision to include historical information within a current assessment, parents must be informed of information to be disclosed and their consent gained. Should a parent refuse consent then legal advice is to be obtained before proceeding.
- If the child has previously been open to social care/Early Help **within the last three months** then the advice form should be sent to and completed by the previous allocated worker.
- If the child has been previously open to social care/Early Help and the case was closed **in excess of three months** then please complete Section 8 to determine current level of need.

Child not known to services

Please complete section 8

- If the child has never been open to social care please complete section 8 to determine current level of need.

Assessment of family and Current Plan

Please provide details of any current assessments completed by Social Care/Early Help. Please provide details of whether there is a current plan in place for the child and when this was completed.

If Social Care and Early Help assessments and support plans are well written then it should be possible to lift the information straight from the plan into the advice form without the need to rewrite information or to have to re-assess.

Children Looked After who are placed out of Borough

If this child is a CLA and placed out of borough please attach the CLA Health Assessment as an appendix. This is required to confirm diagnosis of SEND and to provide up to date health information.

Lead Professional

If open to TAF please provide contact details of lead professional.

Advice givers details

When completing the advice you should ensure that your name and contact details are fully provided within this section alongside the date of completion. Advice form will only be accepted if signed by a manager.

Section 1: Background Information/Brief History of involvement

Any relevant background information about the child or young person should include:

Please provide details of current (i.e. within the last 12 months) involvement of Social Care/Early Help Services. This section should identify the nature of the social care involvement (early help/early support/CAF, single assessment, Child in Need, Child Protection, Looked After, adult social care plan) and when Social Care/Early Help became involved with the child/young person. It should also include how often contact with the Social Worker/Early Help professional is taking place.

This section should only contain a brief overview of the involvement and should consider information sharing protocols to determine what information is shared and whether this is relevant to the EHC process.

Section 2: The Views, interests and aspirations of the child, their parent/carer or the young person relating to their social care needs

This section informs Section A of an EHC plan.

This section should contain information about what is important to the child or young person including their interests, achievements and strengths; their short term goals and longer term aspirations; as well as their views about things that are relevant to a consideration of their needs.

This could include details about play, schooling, independence, friendships, further education and future plans including employment as well as the child or young person's history as relevant to the case.

This information should make it clear whether the child is being quoted directly or whether their views are being represented by someone else.

Details of how to communicate with the child or young person and engage them in decision making should also be included.

This section should also contain information about what the parents/carers see as important for their child or young person as well as their views about the child's needs.

Section 3: Social Care needs/difficulties

This section informs Section D of an EHC plan

This section should contain a description of the child or young person's social care needs/difficulties which relate to their SEND.

This section may also detail the social care needs/difficulties that are not linked to the child's SEND but may be relevant. For example when a child is the subject of a current plan (i.e., Early Help Assessment, Single Assessment, Children in Need Plan, Child Protection Plan, Looked After Plan, Adult Social Care Plan for young people over 18, etc.).

It should also contain information about a child or young person's social care needs which require provision under section 2 of the Chronically Sick and Disabled Persons Act 1970.

Section 4: Outcomes Sought for the child or young person relating to social care needs/difficulties

This section informs Section E of an EHC plan.

This section should contain the outcomes that the Social Care/Early Help plan is seeking to enable the child or young person to achieve as a result of the Social Care activity or intervention.

Outcomes should be personalised to the child or young person, i.e., what they themselves want to be able to achieve. They should also be specific, measurable, achievable, realistic and time related. Where possible the Social Care outcomes should indicate timescales in educational terms, (for example by the end of key stage three). In addition to this you should specify how often and by whom the outcomes would be reviewed.

There should be a clear distinction between outcomes and provision. The provision should help the child or young person achieve an outcome, it is not an outcome in itself.

Section 5: H1 - Social Care provision required by the child/young person under S2 of CSDPA

This section informs Section H of an EHC plan.

Section H1: Any social care provision which **must** be made for a child or young person under 18 resulting from section 2 of the Chronically Sick and Disabled Persons Act 1970. For example: the provision of equipment from Social Care OT

Section H1:		What the Code Says	Notes from IPSEA
	Any social care provision which must be made for a child/YP under 18 resulting from s.2 CSDPA 1970	<ol style="list-style-type: none"> 1. Provision should be detailed and specific and should normally be quantified, eg: in terms of the type of support and who will provide it (including where this is to be secured through a social care direct payment). 2. It should be clear how the provision will support achievement of the outcomes, including any provision secured through a Personal Budget. There should be clarity as to how the advice and information gathered has informed the provision specified. 3. H1 – must specify all services assessed as being needed for the disabled child or young person under 18, under section 2 of the CSDPA 1970. These services include: 	<p>H1 relates only to children and YP under 18 who are receiving social care provision under s2 CSDPA1970</p> <p>‘Working Together to Safeguard Children’ requires that within 1 working day of a referral to social services, a decision is made as to the nature of services and assessments (eg: CIN or CP or both). Provision of services can begin immediately; it need not await completion of the social services assessment. Where these services are provided in accordance with s2 CSDPA these must be detailed in this section of the ECHP.</p> <p>If the child is beyond Y9 (14 or older) the social care provision required to assist in the</p>

		<ul style="list-style-type: none"> • Practical assistance in the home • Provision or assistance in obtaining recreational and educational facilities at home and outside the home • Assistance in travelling to facilities • Adaptations to the home • Facilitating the taking of holidays • Provision of meals at home or elsewhere • Provision or assistance in obtaining a telephone and any special equipment necessary • Non-residential short breaks (included in s H1 on the basis that the child as well as his or her parent will benefit from the short break) <p>4. This may include services to be provided for parent carers of disabled children, including following an assessment of needs under section 17ZD-17ZF of the Children Act 1989.</p>	<p>preparation for adulthood and independent living must be included here, eg: support in finding employment, housing or for participation in society.</p> <p>Where social care educates or trains it must go in section F as special educational provision. Likewise where it is required to enable a child /YP to access education, it should be included in F.</p>
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Social Care provision must be detailed and specific and should normally be quantified, for example, in terms of the type of support and who will provide it (including where this is to be secured through a social care direct payment).

It must be clear how the provision will support the child or young person achieve the outcomes that have been identified for them.

Where possible it should specify the minimum and maximum time range for provision to allow for changes through the lifetime of the EHC plan.

Please see examples in resource section for further guidance on social care provision.

Section 6: H2 - Any other social care/Early help provision

This section informs Section H of an EHC plan.

Section H2: Any other social care provision reasonably required by the learning difficulties or disabilities which result in the child or young person having SEN. This will include any adult social care provision being provided to meet a young person's eligible needs (through a statutory care and support plan) under the Care Act 2014.

Section H2		What the Code says	IPSEA notes
	Any other social care provision reasonably required by the learning difficulties or disabilities which result in the child/YP having SEN	<p>1. Social care provision reasonably required may include provision identified through</p> <ul style="list-style-type: none"> • Early help and • Children in need assessments and • Safeguarding assessments for children. <p>S H2 must only include services which are not provided under s2 CSDPA. For children and young people under 18 this includes residential short breaks and services provided to children arising from their SEN but unrelated to a disability. This should include any provision secured through a social care direct payment.</p> <p>2. Social care provision reasonably required will include any adult social care provision to meet eligible needs for young people over 18 (set out in an adult care and support plan) under the</p>	<p>Social Care provision contained in Section H2 will be any other social care provision reasonably required (by the child or young person's learning difficulties or disabilities which result in SEN). Not that this is only provision "reasonably" required, so LA's can take into account cost and convenience, unlike the provision in section F.</p> <p>If the child is in or beyond Y9 (14 years old or older) the social care provision required to assist in the preparation for adulthood and independent living must be included here. E.g. support in finding employment, housing or for participation in society.</p>

		<p>Care Act 2014.</p> <p>3. The LA may also choose to specify in section H2 other social care provision reasonably required by the child or young person, which is not linked to their learning difficulty or disabilities. This will enable the local authority to include in the EHC plan social care provision such as</p> <ul style="list-style-type: none"> • Child in need or • Child protection plans, or • Provision meeting eligible needs set out in an adult care plan <p>Where it is unrelated to the SEN but appropriate to include in an EHC Plan.</p>	<p>The social care provision specified in the EHC plan must facilitate the development of the child or YP to achieve the “best possible” social care outcomes</p>
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This section must specify any other Social Care provision reasonably required including provision identified through a current plan (i.e. Early Help Assessment, Single Assessment, Children in Need Plan, Child Protection Plan, Looked After Plan, Adult Social Care Plan for young people over 18, etc.). This section **must** only include services which are not provided under Section 2 of the CSDPA.

Social Care provision must be detailed and specific and should normally be quantified, for example, in terms of the type of support and who will provide it (including where this is to be secured through a social care direct payment). It must be clear how the provision will support the child or young person achieve the social care outcomes that have been identified for them.

If a child is looked after or subject to a Child In Need or Child Protection plan, the relevant social care provision should include frequency of social worker and Independent Reviewing Officer visits, frequency of care plan reviews, and Personal Education Plans.

Please see examples in resource section for further guidance on social care provision.

Personal Budget

It is a statutory requirement to include within the Education, Health and Care plans any personal budgets that are provided for the child or young person. For social care this may be provided in the form of a direct payments package.

If a personal budget has been agreed the total cost of the package should be provided alongside reference to any outcomes that will be achieved through the package.

If a personal budget has been requested from social care but not agreed this should be specified so that it can be reviewed alongside any future Education, Health and Care plan reviews.

If the personal budget is to be reviewed more frequently than the EHC annual review then this should be specified otherwise it can state 'personal budget to be reviewed in line with the Education, Health and Care review.

Arrangements for paying and managing the personal budget:

A - Direct payments – where individuals receive the cash to contract, purchase and manage services themselves.

B - An arrangement – whereby the local authority, school or college holds the funds and commissions the support specified in the plan (these are sometimes called notional budgets).

C - Third party arrangements – where funds (direct payments) are paid to and managed by an individual or organisation on behalf of the child's parent or the young person.

If it is a combination of the above please state (e.g. A and B or A and C)

Section 7: Previously open to Social Care/Early Help

The purpose of the EHC plan is to identify the support the child requires to be able to access education or to overcome barriers to learning, and then to explain how that support will be provided.

Social Care/Early help professional to consider the relevance of information about historical involvement to the child or young person's current education, health or care needs, desired outcomes or required provision. This will depend on the individual but generally the more time that has elapsed since historical information was gathered,

the less likely that information is to be relevant. The Social Care/Early Help professional to decide whether it is proportionate to include such information as part of their advice, does the benefit of including the information outweigh any negative consequences, particularly for the child or young person?

Section 8: Child/young person not known to services

If a child is not known to social care/ Early Help services the integrated front door professionals will use co-produced script to determine any social care needs and identify whether signposting or referral to services is required. Where there is evidence that there may be unmet social care needs the request for advice should indicate that a referral for an Early Help assessment/Social Care assessment, in line with local thresholds will be made.

When determining social care needs the integrated front door professional should use questions that distinguish between age ranges of the child/young person to determine social care needs. Wirral Local offer should be promoted with all parent/carer's during the assessment of social care need. Where it appears needs are currently being met through universal provision and the Local Offer, this should be detailed in the response form and sent back to the EHC co-ordinator.

It is important to note that having gained information on the child's needs and possibly offered various interventions that only pertinent information is forwarded to the EHCP co-ordinator. The guidance from the Children and Families Act 2014 is very clear in that only information in relation to services offered by Social Care/Early Help which are pertinent to supporting the child's education should be forwarded to EHCP co-ordinator. Clearly this does not override safeguarding concerns.

Consent

Consent must be gained from the parent/carer of the young person to share information within this form. Social worker/Early help professional must discuss information included within the form and gain consent for information to be shared.